

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF NIGERIA

(Established by Act of Parliament Number 15 of 1965)

CONSULTING AND INFORMATION TECHNOLOGY FACULTY CERTIFICATION PROGRAMME (FCIT)

FCIT CERTIFICATION TRAINING PROGRAMME

Introduction

The ICAN's Consulting and I.T Faculty - a repository of consulting knowledge, has introduced a unique certification training programme to give you higher value for money and opportunity to excel in this less explored area of our profession.

Williams Shakespeare once said, "Some people make things happen, some people watch things happen and yet some other wonder what happened". Do not watch, wonder or ask what happened; be part of this training programme. Avail yourself of this rare opportunity to become a well grounded Financial and I.T. Consultant. To remain on top of your career and remain green, you need to learn continuously.

Objectives of the Certification programme

- To up-skill Accountants in the area of Consulting and Information Technology
- To equip participants on current developments in Consulting practices and Information Technology as it relates to Accounting functions.
- To sharpen the skill of Accountants in various aspect of Consulting and Information Technology

Added benefits of the training programme

- It will equip you with requisite consulting and I.T. skills to continually create and deliver value to your clients.
- It will provide platform for interaction, life case study, knowledge and experience sharing with members with over 100 years of cumulative industry experience
- It will provide opportunities for networking and relevant contacts that will assist you to build a successful consulting practice
- It will guarantee your future and continued survival among several endangered professional species because it is hinged on sound entrepreneurship and business acumen
- It will propel you to think outside the box and discover your hidden talent to create your own niche in the market place.
- It will enable you to think and act like other great minds

Type of certificate to be awarded

Upon successful completion of the five module programme and examination, candidates will be awarded a certificate titled '**CERTIFIED FINANCIAL AND IT CONSULTANT**' (CFIC) qualification of ICAN

Who can attend?

- Chartered Accountants currently into Consulting and I. T practices
- Chartered Accountants interested in Consulting and I.T. Practices
- Chartered Accountants preparing to retire from paid employment

Major outlines of the programme

Module	Topic	Course Content
One	Fundamentals Of Consulting	<ul style="list-style-type: none">• Methodologies for Developing Good Consultancy Services• Bidding For Consulting Job• Proposals Writing• How to Execute Consulting Job• How to Write Business plans• Report Writing Techniques
Two	Financial Analysis	<ul style="list-style-type: none">• Regulatory and Governance/Risks Framework• Concept of Risks and Evaluation of Financial Risks• Financial Due Diligence• Corporate Business Objectives• Business Valuation• Working knowledge of portfolio management process• Determination of optimal financing mix• Dividend policies
Three (a)	Strategy	<ul style="list-style-type: none">• Corporate Strategy• Business Growth Strategy• Operational Strategy• Strategy for Enterprise Risk Management• I.T. Strategy• Strategy for Due diligence

Three (b)	HUMAN RESOURCES (HR)	<ul style="list-style-type: none"> • Recruitment & Selection • Talent Management • Conflict and grievance Management • I.T. Solution to HR Management • HR Due Diligence • Process of Employee background check
Four	INFORMATION TECHNOLOGY	<ul style="list-style-type: none"> • Fundamentals of Computing • Networking • Essentials of Computer and I.T. Security • Computer Forensic Investigation • Disaster Recovery Planning process • Emergency Management • Business Continuity Management
Five	HANDS ON SESSIONS (Practical Sessions) I.T.	<p>Topic 1 Productivity Tools</p> <ul style="list-style-type: none"> • Overview of Microsoft suit & Power point, Microsoft words& Microsoft excel • Microsoft Visio & project <p>Topic 2 Accounting Packages</p> <ul style="list-style-type: none"> • Overview of Accounting Packages • System study, Selection & implementation • Hands-on Training Session <p>Topic 3 HR and Payroll Packages</p> <ul style="list-style-type: none"> • Overview of HR Packages • System study, Selection & implementation • Hands-on Training Session <p>Topic 4 Practical Approach to I.T. Forensics</p> <ul style="list-style-type: none"> • Overview of I.T. Forensics tools: <ul style="list-style-type: none"> ○ Encase ○ ACL/IDEA ○ Active data for excel ○ Windows

Time allotted to the modules and Fees

MODULE	DURATION	FEE
Modules 1 & 2	3 days	N50,000
Modules 3 & 4	3 days	N50,000
Module5 (Practical sessions)	6 days (weekends)	N50,000

New commencement date, Location and venue

Module	Date	Location	venue
Modules 1&2	April 17-19, 2012	Lagos	Lagos Airport Hotel
Modules 3 & 4	July 3-5, 2012	Lagos	Lagos Airport Hotel
Module 5 (Practical sessions)	August 2012 Saturday (9.00am – 4.00pm) and Sunday (12pm-4pm)	Lagos	A J Silicon Training House 14B Amara Olu Street Opp Zenith Bank, Lateef Jakande Road Agidingbi Lagos

What about other locations outside Lagos?

Other locations will be considered later in the year.

For further Enquiries contact

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